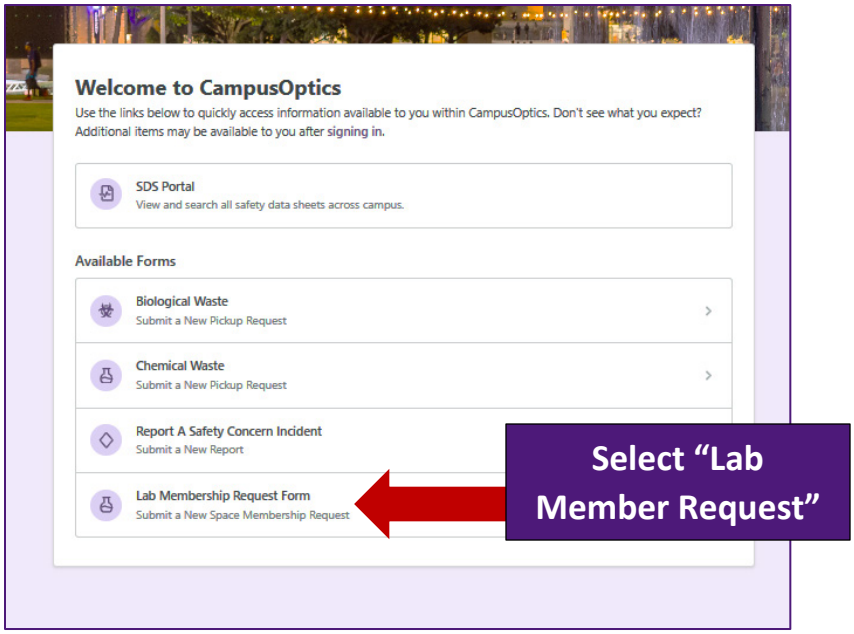
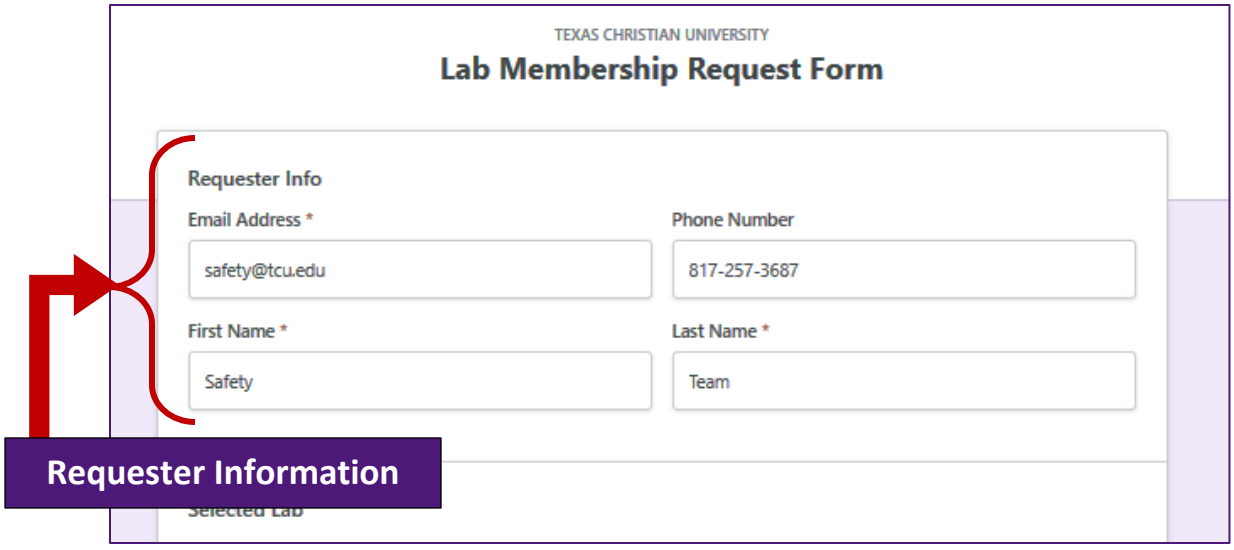
TCU CampusOptics: How to Request Lab Membership

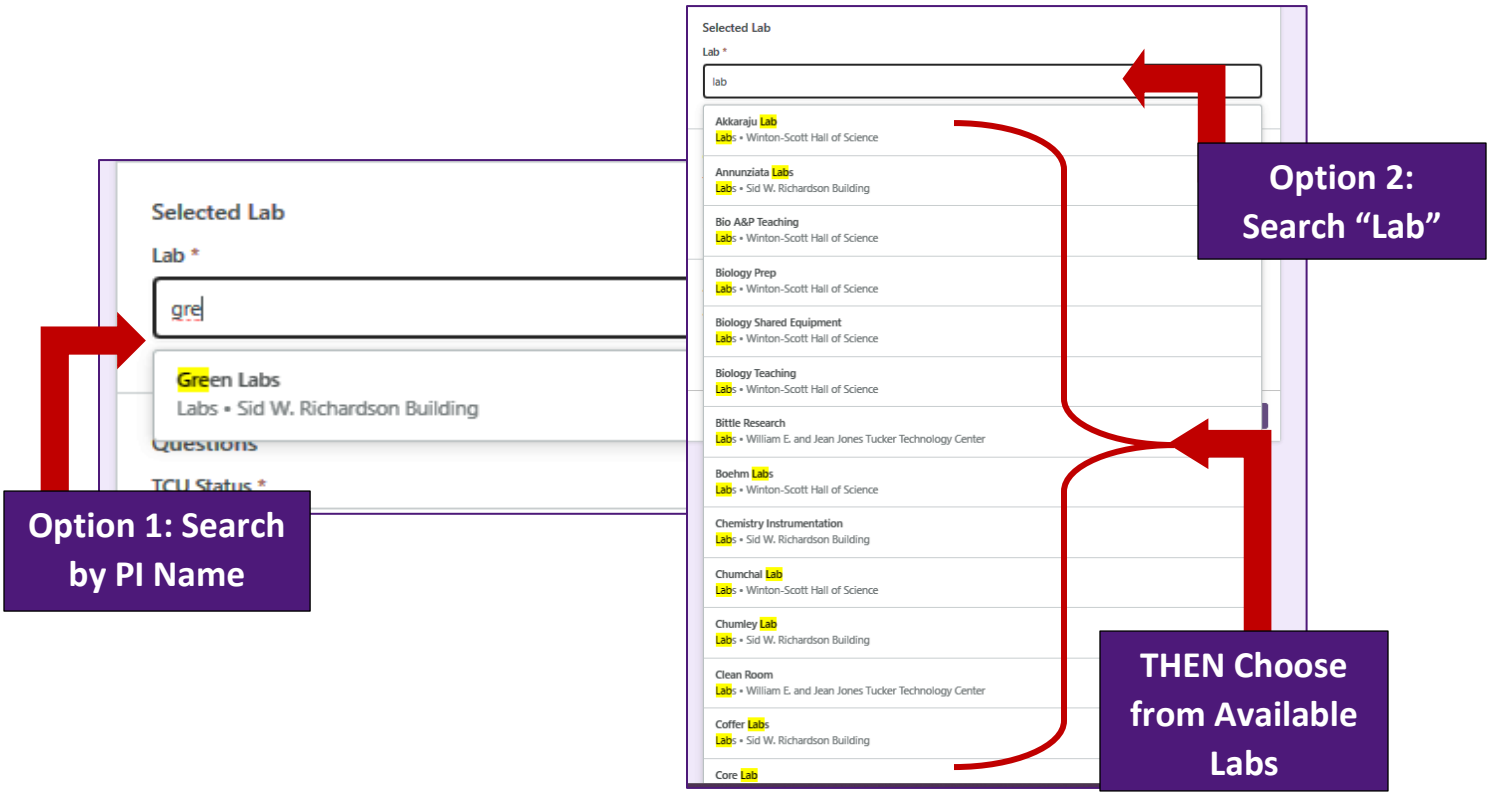
1. Navigate to the TCU CampusOptics public-facing portal landing page: https://tcu.campusoptics.com/ehs and click "Lab Membership Request" under "Available Forms"



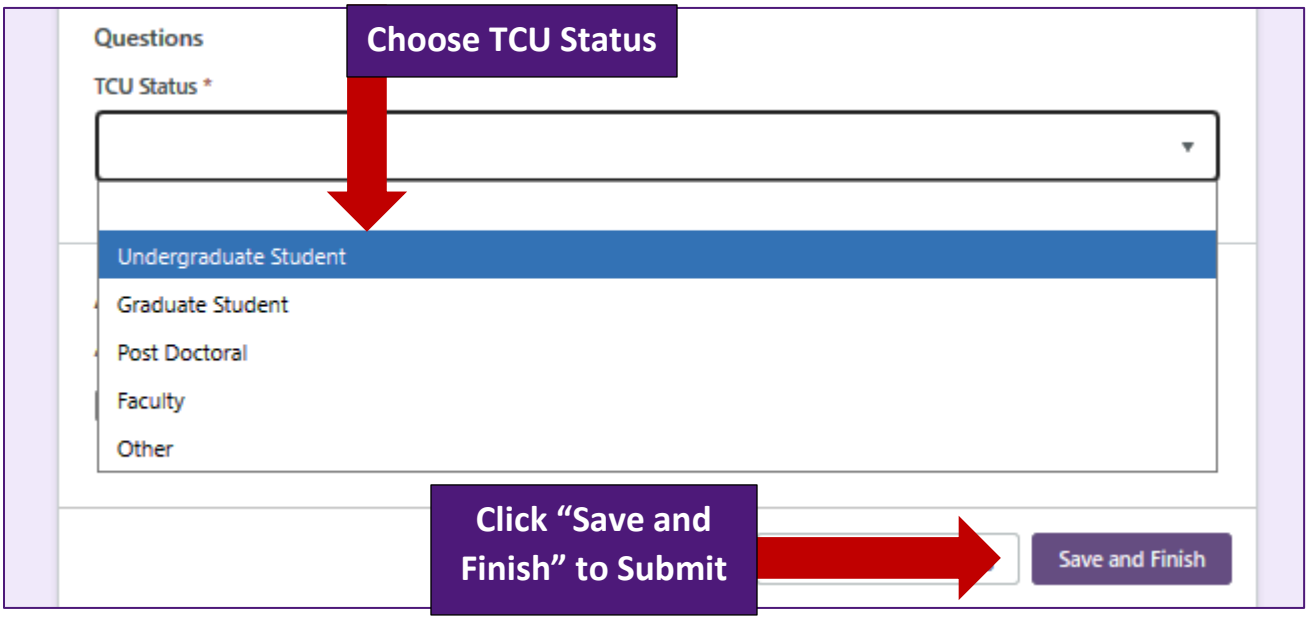
2. The blank Lab Member Request form will open. Begin by completing the Requester Information.



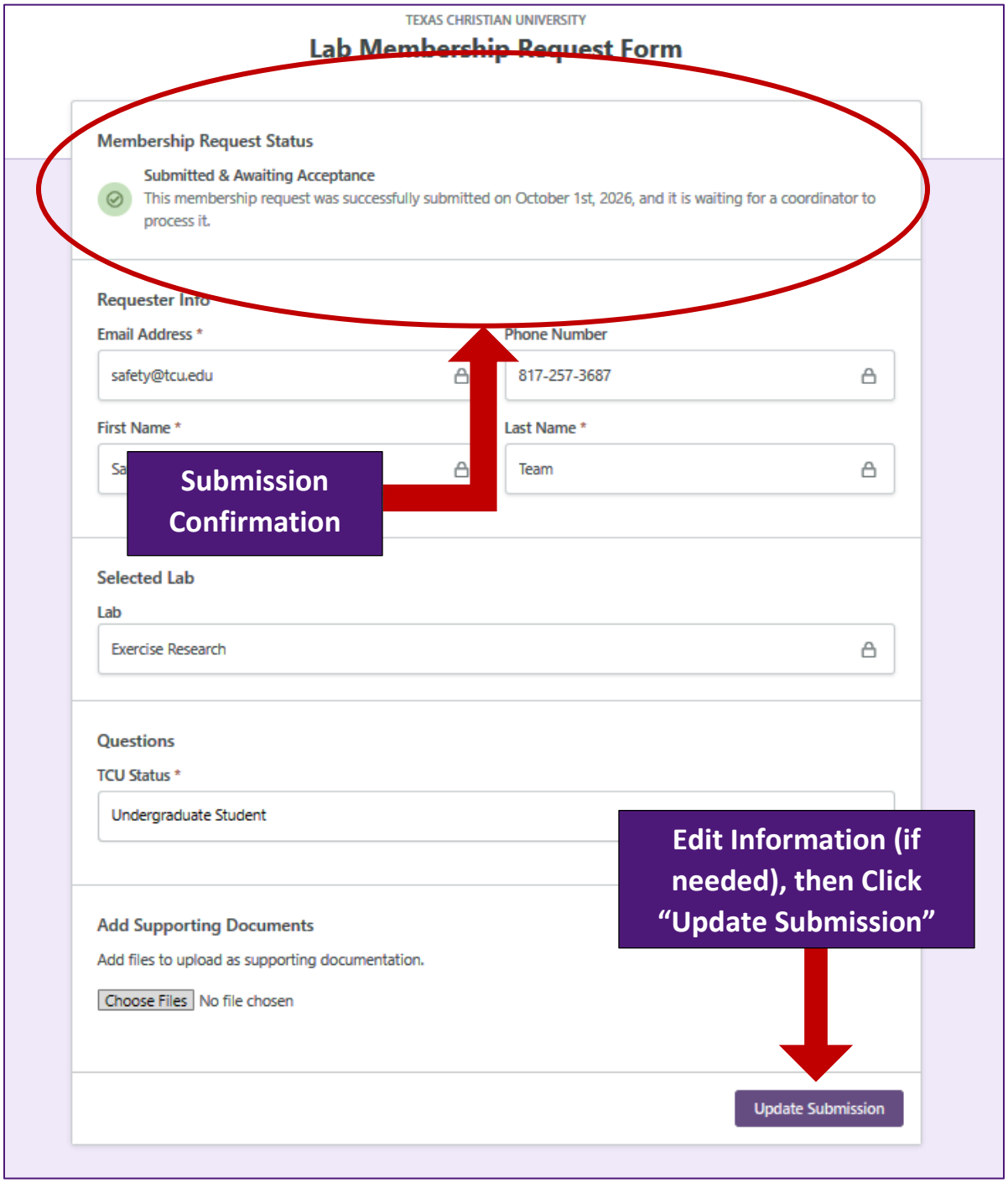
3. Next, select the lab that you would like to be a member of. You may search by the PI name or simply type "Lab" and a list will pull down with available options.



4. Finally, select your TCU Status from the dropdown menu and click "Save and Finish" to submit.



5. You will be directed back to your completed Lab Membership Request form. A confirmation of submission will be at the top (above the Requester Info section).
   If you need to change any submitted information, correct on this form/page and click "Update Submission" at the bottom of the page



For additional information, or if there are any questions, please contact EHS at: safety@tcu.edu or 817-257-3687